

Marion County Hospital District

The regular scheduled meeting of the Board of Directors of the Marion County Hospital District was held on **Thursday the 11th** day of September **2025 at 6:00 P.M.** in the meeting room of the office of the Hospital District at 1113-B North Walcott Street in Jefferson, Texas.

Board Members Present: Vice-Chair/Acting Chair: Karen Kent; Board Secretary: Susan Anderson; Board Director: Vivian Foster; Board Director: Michelle Ready; Board Treasurer: Paulette Cooper; and Board Director: Scott Nash

Board Members Absent: Board Director: Jodie Harris

Staff in Attendance: Office Manager: Alicia Belt.

Public in Attendance: Becca Moore and Marshall Muse

1. The meeting was called to order at 6:01 p.m. by Vice-Chair/Acting Chair, Karen Kent and a quorum established.
2. Public Comments: There were two members of the public in attendance but no comments were made.
3. Newly Appointed Board Director, Scott Nash was present for meeting. Vice-Chair/Acting Chair Karen Kent officially swore in Scott Nash by taking the Oath of Office and completed with signature during the regular scheduled meeting with Becca Moore, Moore Insurance Agency, to sign off as witness for receipt of Director Bond.
4. Motion by Vivian Foster to approve as written August 14, 2025 Special Called Meeting Minutes, August 20, 2025 Special Called Meeting Minutes, and August 27, 2025 Meeting Minutes and approved amended August 14, 2025 Regular Meeting Minutes with correction made on #10 for Karen Kent to be named authorizer to sign Forvis commitment letter. Second by Susan Anderson. All in favor. Motion carried.
5. Motion by Paulette Cooper to approve payroll from August 16 – 31, 2025 and September 1 – 15, 2025 as presented. Second by Susan Anderson. All in favor. Motion carried.
6. Mr. Will Thomas was not present for his scheduled presentation.
7. Discussion began regarding Adopting the Effective No New Tax Rate, beginning with Vice-Chair/Acting Chair, Karen Kent reading the presented Resolution. Motion was made by Vivian Foster to Adopt the No New Tax Rate of \$0.0388280 per \$100.00 value. Second by Paulette Cooper. In favor were Susan Anderson, Vivian Foster, Paulette Cooper, Scott Nash, Karen Kent and opposed by Michelle Ready. Motion carried and Resolution was signed accordingly.
8. Motion by Paulette Cooper to approve TIHCA Conference Travel Expense Advancement to Alicia Belt, Office Manager in the amount of \$1,094.45 for hotel and travel. Second

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- by Vivian Foster. All in favor. Motion carried. Travel Expense Advancement Report and check was signed by Karen Kent.
9. Discussion began on CD rate list and it was brought up by Vice-Chair/Acting Chair, Karen Kent, that money would need to be moved to VeraBank checking account in the near future. It was also discussed ETPCU banking account and any outstanding checks. Two outstanding checks were discussed. The D&J Campbell Plumbing check for \$185.00 and Tammy Cornett check for \$323.40. Motion by Vivian Foster to reissue check to Tammy Cornett for \$323.40 with a stipulation that a letter is signed that if she finds original issued check, it would be returned. Statement would need to be signed and notarized. Second by Paulette Cooper. All in favor. Motion carried.
 10. The discussion began with Vice-Chair and Acting Chair, Karen Kent, proposing the replacement of the current conference room table and chairs. She cited the age and condition of the existing furniture, emphasizing the need for more modern, functional, and comfortable options to better support meeting efficiency and workplace aesthetics. In addition, the board discussed the acquisition of a laptop designated for client access, aimed at enhancing digital engagement and service delivery. Furthermore, the purchase of two televisions was proposed to support streaming of local information and to facilitate more dynamic and collaborative meetings. These displays would be utilized for presenting documents, hosting Zoom sessions, and improving overall visual communication during internal and external engagements. Board instructed Office Manager to get pricing for conference room table, chairs without arms, two smart TVs and for refurbished laptop versus new laptop from Tom Solomon. To be presented at next board meeting.
 11. Board initiated discussion regarding potential handyman and maintenance service agreements. The Office Manager provided an update on the three contacts she had been given for follow-up. After brief consideration, the Board agreed to table the discussion to allow time for gathering additional information. This item will be revisited at next month's board meeting.
 12. Consider Financial Reports. Board reviewed financial reports. Question was raised by Vice-Chair/Acting Chair, Karen Kent as to if it would be possible to move Tobacco Money into a CD. Office Manager was instructed to reach out to Shanna Solomon to find out additional information on Tobacco Funds. Question was also raised by Susan Anderson regarding Building Maintenance expenses on Summary Report. There were no changes or corrections noted to reports. Motion by Paulette Cooper to approve all reports and file for audit. Second by Vivian Foster. All in favor. Motion carried.
 13. Office Manager informed the Board of the following items:

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- A. The Web Technology amount for FY 2025/2026 will remain the same, \$1,550 per year.
- B. There has been a lot of progress on FY 2024/2025 Audit. Office Manager working with current Auditor, Andrea Sartain and her assistants, Jessica and Ally. Audit is going very well and looks to be on track at this time.

14. Committee Reports

A. Building and Maintenance Committee

- 1. Motion by Vivian Foster to approve and pay Goode Brothers the \$3,452.00 to replace the coil in the AC Unit in All Lane's office space. Second by Susan Anderson. All in favor. Motion carried.
- 2. Discussion regarding the building inspection. Motion by Michelle Ready to get quotes from at least three certified commercial building inspectors and for the Office Manager to move forward with her best judgement to make the decision which one to use. With a maximum amount of \$1,200 for the inspection. Second by Vivian Foster. All in favor. Motion carried.
- 3. Discussion regarding installing french drain/water drainage issue in front entryway to building. Office Manager was instructed to contact 1st Plumbers and ask about raising concrete to help drainage issue. Will table until next month when we receive quote from 1st Plumbers.
- 4. Discussion regarding repair of driveway entrance. Office Manager instructed to contact TXDOT and file report to see if it's something they cover. Will report an update at next month's meeting.

B. Indigent Healthcare Representative

- 1. Tailgate Health Fair – September 26, 2025 @ 4:30 p.m. Outreach opportunity.
- 2. Discussion in regard to jail inmates under indigent care. Board agreed to have Office Manager work closely with Jail Administrator including, but not limited to lunch/breakfast meetings.
- 3. Discussed insert for Karen Jones' tax bill. Add to agenda in November to update the insert.

15. CLOSED EXECUTIVE SESSION. The board entered into closed session at 7:17 pm

- A. Deliberations concerning personnel matters. (Pursuant to Government Code 551.074).
- B. Deliberations involving Medical or Psychiatric Records of Individuals, (pursuant to Government code 551.0785).

16. Reconvene in Open Session at 7:28 pm

- A. Motion by Michelle Ready to accept Case numbers 2425-20, 2425-21, 2425-22, 2425-23, 2425-24, 2425-25 and 2425-26 for Indigent Care Program as applicants

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qualify. Second by Vivian Foster . All in favor. Motion carried.

- B. Motion by Susan Anderson to hire Debbie Graves for the part time position and recommend to pay \$14.00 per hour. Second by Vivian Foster. All in favor. Motion carried.

17. Recommendations for Next Month's Agenda.

- A. Discuss and take action on Tobacco fund
- B. Discuss and take action 1st Plumbers front entrance work
- C. Update on air conditioning repair
- D. Building inspector update
- E. Quotes for TVs, laptop, conference room table and chairs.
- F. Update on Indigent Care at MC Jail
- G. Update on Handyman agreements
- H. Contract for Cliff Shaw
- I. Update on driveway issue/TXDOT Update

18. Motion to adjourn by Paulette Cooper. Second by Susan Anderson. All in favor. Motion carried.

Meeting Adjourned: 7:35 pm

Duration of Meeting: 1 Hours and 34 minutes

 Approved in Open Meeting on October 9, 2025.